

Committee Manager Carley Lavender (Ext 37547)

15 March 2021

## **OVERVIEW SELECT COMMITTEE**

A meeting of the Overview Select Committee will be held virtually via Zoom on Tuesday 23 March 2021 **at 6.00 pm** and you are requested to attend.

Members: Councillors Northeast (Chairman), English (Vice-Chair), Bennett, Bicknell, B Blanchard-Cooper, Mrs Catterson, Mrs Cooper, Dendle, Dixon, Elkins, Gunner, Huntley, Miss Needs, Miss Seex and Tilbrook

**PLEASE NOTE:** *This meeting will be a 'virtual meeting' and any member of the press and public may listen-in and view the proceedings via a weblink which will be publicised on the Council website at least **24 hours** before the meeting.*

*Different meeting arrangements are in place for the period running from 4 April 2020 to 7 May 2021 from the provisions of the Coronavirus Act 2020 and the meeting regulations 2020, to allow formal 'virtual meetings'.*

*This Council's revised Rules of Procedures for 'virtual meetings' can be found by clicking on this link: <https://www.arun.gov.uk/constitution>*

*For further information on the items to be discussed, please contact: [committees@arun.gov.uk](mailto:committees@arun.gov.uk)*

## **AGENDA**

### **1. APOLOGIES FOR ABSENCE**

### **2. DECLARATIONS OF INTEREST**

Members and Officers are invited to make any declaration of pecuniary, personal and/or prejudicial interests that they may have in relation to items on this agenda, and are reminded that they should re-declare their interest before consideration of the items or as soon as the interest becomes apparent.

Members and Officers should make their declaration by stating:

- a) the item they have the interest in
- b) whether it is a pecuniary/personal interest and/or prejudicial interest
- c) the nature of the interest

3. MINUTES (Pages 1 - 8)

The Committee will be asked to approve as a correct record the Minutes of the Overview Select Committee held on 26 January 2021.

4. ITEMS NOT ON THE AGENDA THAT THE CHAIRMAN OF THE MEETING IS OF THE OPINION SHOULD BE CONSIDERED AS A MATTER OF URGENCY BY REASON OF SPECIAL CIRCUMSTANCES

5. GREENSPACE MANAGEMENT CONTRACT (Pages 9 - 14)

This report provides members of the Overview Select Committee with an annual performance review for the Council's Greenspace Management Contract and will include a presentation from Tivoli Group Ltd, the Council's current contract provider.

6. COMBINED CLEANSING SERVICES CONTRACT - BIFFA (Pages 15 - 24)

This report provides members of the Overview Select Committee with an annual performance review for the Council's Combined Cleansing Services Contract and will include a presentation from Biffa Municipal Ltd, the Council's current contract provider.

7. COVID-19 UPDATE (Pages 25 - 34)

This report updates Overview Select Committee on the Council's response to the pandemic situation.

8. EQUALITIES & DIVERSITY (Pages 35 - 42)

This report sets out an overview of what Arun District Council has in place to create and sustain an inclusive environment where equality of treatment and opportunity for employees, potential employees, users of Council services and those who wish to access council services is both accepted and expected.

9. FEEDBACK FROM MEETINGS OF THE SUSSEX POLICE AND CRIME PANEL HELD ON 29 JANUARY & 15 FEBRUARY 2021

A verbal report, following Councillor Yeates' attendance at the meeting of the Sussex Police and Crime Panel held on 29 January and 15 February 2021, will be given at the meeting.

10. CABINET MEMBER QUESTIONS AND UPDATES

- (i) Cabinet Members will update the Committee on matters relevant to their Portfolio of responsibility.
- (ii) Members are invited to ask Cabinet Members questions and are encouraged to submit these to the Committee Manager in advance of the meeting to allow a more substantive answer to be given.

Note : Reports are attached for all Members of the Committee only and the press (excluding exempt items). Copies of reports can be obtained on request from the Committee Manager).

Note : Members are reminded that if they have any detailed questions would they please inform the Chairman and/or relevant Director in advance of the meeting.

Note : Filming, Photography and Recording at Council Meetings – The District Council supports the principles of openness and transparency in its decision making and permits filming, recording and the taking of photographs at its meetings that are open to the public. This meeting may therefore be recorded, filmed, or broadcast by video or audio, by third parties. Arrangements for these activities should operate in accordance with guidelines agreed by the Council and as available via the following link – [Filming Policy](#)